# RULES B & B PALAZZO VECCHIO MARITTIMA

Happy to welcome you, we invite you to read our rules of procedure. Our little rules, to be observed in the B & B, are not only those provided by the law, but above those dictated by common sense and mutual respect.

## **CHECK IN AND SERVICES**

- Unless special needs of our guests, check-in is scheduled between 13.00 and 17.30. However, please communicate your estimated time of arrival at least the morning of the day arrival itself especially if expected later 19.00.
- The gentlemen Customers are invited, upon arrival, to provide proof of identity and show your reservation and payment of any deposit.
- The price for the stay in our B & B includes the use of the room and the bathroom, breakfast, daily cleaning, supply of towels and sheets, use of TV and air conditioning / heating and the use of all the bathroom accessories, the use of the outdoors, the outdoor swimming pool and the outdoor car park. The linen overtime is not included in the price. If you ask for it is charged 7 € per day per room at departure. The laundry service is not covered. It can be requested at a cost of 10 euro per kilo.
- For entry and exit from the property there are no times to be respected, guests can come and go as they please. Please always wear the keys. Their loss will be liable.
- Inside the Bed & Breakfast, only for reasons of hygiene and allergies from other customers, they are not allowed large animals. The small pets are only allowed in rooms with an independent entrance and are always communicate the property at time of booking.

• It is also not permitted for reasons of public security, for guests to access other people inside the rooms of the B & B at any time. Use of the pool is reserved for the host family and exclusively for guests of the B & B.

### **CHEK - OUT**

• Please note that, on the day of departure, rooms must be vacated by 12.00 to allow cleaning and delivery to new arrivals, a delay will imply 'it charged an additional night.

Guests who make use of facilities, or late check out can leave the room before 14.00. The late check out must be asked ONLY before confirming the reservation.

- The rooms and the bathroom normally must be vacated by 11:00 am to allow the tidying and daily cleaning. Besides these times is not guaranteed daily cleaning. It is recommended that a proper and civil sanitation, not throwing anything in W.C. (Use the appropriate bins).
- Inside the bedroom or the bathroom you will find everything you need: blankets, pillows, towels, products for personal hygiene. For any other needs please feel free to ask, we will try to satisfy you.

# **BREAKFAST**

- Breakfast is served between 8.30 and 11.00. Guests are requested to inform the favorite beverages before arrival (in choice of coffee, barley, tea, chocolate and milk) and any allergies or special requests. On the table, guests will find: bread, butter, assorted jams, biscuits and cakes, coffee, drinks, fruit, yogurt, ham and cheese, daily specials.
- In the rooms is not allowed to prepare meals, except the room with a kitchen. It's also strictly forbidden to use the service kitchen unless special arrangements with the Reception.

### **RULES**

- It's forbidden within the premises: Smoking in rooms with closed windows and inside the hall (you can do it in open places respecting the other guests), connect to the electrical appliance is not supplied (with the exception of electric razor struggling bath).
- It is recommended to have a respectful behavior for peace and quiet in the canonical hours 22:00 to 8:00 a.m. and 2:00 p.m. to 4:00 p.m. and not cause damage to the interior and outdoor furniture.
- It is forbidden to leave undergarments and towels outside in the courtyard and in the common areas. You can request a clothesline to the staff.
- Every guest has to pay compensation for any damage caused to the B & B. At the end of stay, they will be handed the keys. In case of loss will be 'charged the damage. Take care to turn off the light of the rooms, air conditioners, TV, and other equipment when you are outside the room.
- The guest is asked to not to get into places, spaces and rooms that do not belong to the B & B and that are owned and private use and exclusive of the staff and the host family.
- We are not responsible for loss, theft or damage results to objects of your property.
- We are not responsible for any failure due to total or partial lack of supplies such as gas, electricity, water, telephone line or internet connection is not dependent on our will.

## **RESERVATIONS**

• The reservation requests can be made through agencies or through a simple email or phone. With agencies is request to read with attention the terms and condition. With private reservation you will receive from us a mail of confirming, together with suggestions of how to pay the deposit.

- The payment of the deposit can be made by bank transfer as indicated on the booking confirmation.
- In the event that, for unforeseen reasons, the property booked it should prove unavailable for reasons of maintenance or causes of force majeure, we will find a suitable accommodation, or, at the request of the customer, making the entire amount received as a down payment without any further claims.
- In case of cancellation more than 2 days before the stay or in case of noshows we will be charged the first night as a penalty. The deposit is never refundable.

We thank you for choosing our hotel and we wish a peaceful and happy holiday.